

SEA TO SKY CELEBRATIONS
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SNOI LERS
WHISTLER BC

Peace of Mind

DAY OF COORDINATION SERVICE

PHOTO: LEAH KATHRYN PHOTOGRAPHY

This service is for the couple with plenty of free time that wants to be hands on, is organised, yet requires a professional to provide local guidance, vendor contacts and wedding day orchestration and support so you can fully enjoy the special day you have planned.

Our Peace of Mind day-of coordination service is best suited to couples with strong project management skills, those who are detail oriented, and those ready to “conquer the art of wedding planning”.

Once your venue is booked, and you're ready to start planning, we offer the following services to help you on your way, as well as on the big day!

Pre-Wedding Day services include:



Communications

Three wedding planning consultations in person or by phone: upon booking, mid-way, and 60 days prior to the wedding date at which time we take over completely.



Planning Guide

Upon booking you will receive your custom Sea to Sky Celebrations planning guide which includes: checklists, budget planner, our preferred vendor lists, timeline template for your use, and a step by step guide to help keep you on task and organised.



Wedding Rehearsal

A wedding rehearsal will take place to run through the ceremony plan and logistics.



Venue Site

Final venue site to confirm all details including the floor plan, decor set-up and a timeline review.



Timeline

Detailed timeline which will be distributed to the venue and all vendors after our 60 day pre-wedding date consultation for feedback. A final timeline will be sent 7-14 days prior to your wedding day.



Complimentary Décor Consultation

A complimentary design styling and décor consultation in addition to the three wedding planning consultations.



Rental & Vendor Guidance

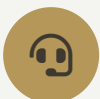
Guidance on and access to our preferred rental suppliers and vendor lists for sourcing items that Sea to Sky Celebrations cannot supply from our personal decor inventory.



Discounts

This planning service will give you preferred client rates for our design & décor service.

Day of Wedding services include:



Wedding Planner(s)

A minimum of two wedding planners on site from start to finish for unlimited hours on the day.

Depending on the complexity of your wedding day, including set-up times with your venue and the number of guests to manage, we will use our experience and expertise to decide on how many of the Sea to Sky Celebrations wedding planning team will be on site for your event. Whether we require a team of two or six, the number of staff required is INCLUDED in the planning fees. Please note that we typically have 3 or more of our team on site for most weddings to ensure that you have a seamless wedding experience!



Set Up

We will set up the ceremony and reception.



Vendor Management

We will manage all the vendors.



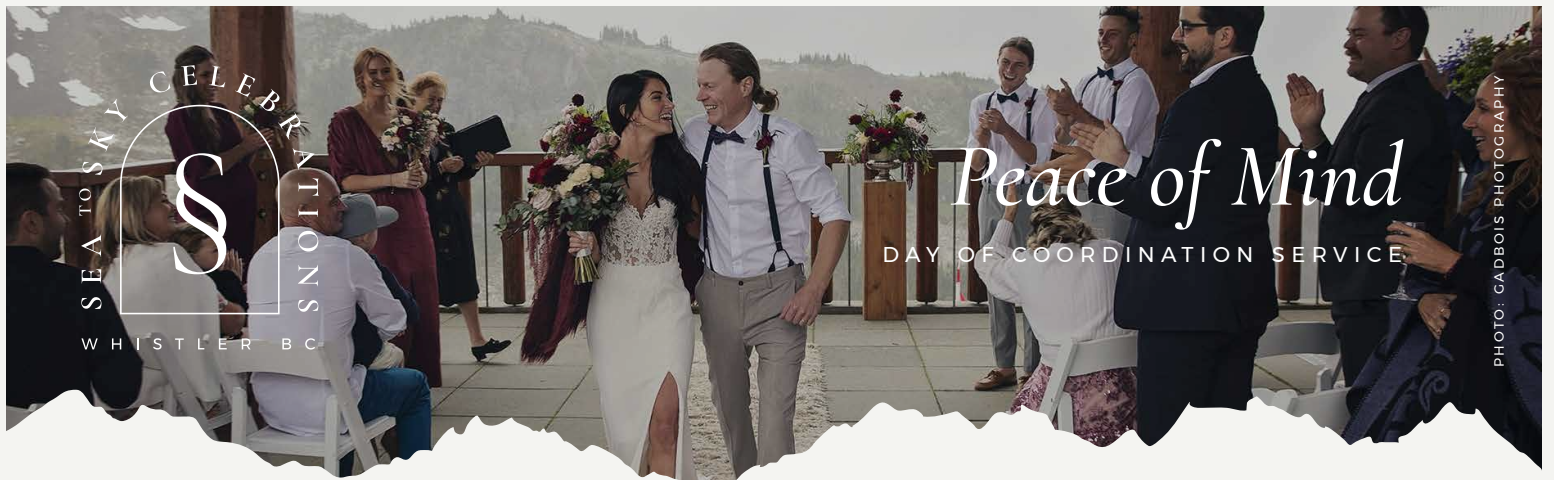
Timeline Management

We will manage all details of the event and will act as the venue liaison.



Tear Down

We will be responsible for the tear down at the end of the event.



Service Pricing

DAY OF COORDINATION WEDDING PLANNING

Number of Guests	Cost without Décor Package	Cost with Décor Package
Up to 50 guests	\$2500 CAD	\$5500 CAD SAVE \$500*
Up to 75 guests	\$3000 CAD	\$7000 CAD SAVE \$500*
Up to 100 guests	\$3500 CAD	\$8500 CAD SAVE \$1000*
Up to 125 guests	\$4000 CAD	\$9500 CAD SAVE \$1000*
Up to 150 guests	\$4500 CAD	\$10,500 CAD SAVE \$1000*

The Fine Print:

*If there is a second venue i.e. the ceremony and reception are at separate locations, an additional venue charge of \$500 will apply.

*A minimum of two wedding planners is included in your Start to Finish service. Depending on the complexity of your wedding day, including set-up times with your venue and the number of guests to manage, we will use our experience and expertise to decide on how many of Sea to Sky Celebrations wedding planning team will be on site for your event. Whether we require a team of two or six, the number of staff required is INCLUDED in the planning fees above. We typically have 3 or more of our team on site for most weddings to ensure that you have a seamless wedding experience!

*Discounted pricing listed above are based on the selection of the our combined planning and décor service and is specific to our décor package listed on our design & décor page. Customized décor packages and add-ons may incur additional costs.